

Technical Review Team Department – Topics and Items of Review

Department	Concerns/Questions
Building and Wire/Building Department	<ul style="list-style-type: none"> • Compliance with Building, Health, Fire and Safety Codes • Sign By-law compliance • Zoning By-law compliance
Fire Department	<ul style="list-style-type: none"> • Access to the building • Locations of Master Box, fire hydrants, and other fire amenities • Sprinkler systems
Department of Public Works – Engineering	<ul style="list-style-type: none"> • Site circulation, in addition to pedestrian and bicycle accommodations • Stormwater, storm drain connection, and drainage utilities • Utilities: gas, water, electricity • Sewer & Water Design • Water & Sewer Connection • Driveway, trench-roadway, encroachment, excavation permits • Work in Town Right-of-Way • Solid Waste Disposal • Refuse: Collections and Disposal
Planning Board	<ul style="list-style-type: none"> • Site Circulation for vehicles, pedestrians and deliveries • Pedestrian and bicycle accommodations on and off the site • What types of alternative energies are being utilized (LEED, LID, etc.) • Architectural scale of the proposed building with the surrounding area and buildings • Compliance with the Zoning By-law, Master Plan and other Town plans • Traffic caused by the potential project and mitigation plan • Stormwater features and systems being proposed • Fiscal impact and community impact on the Town and the neighborhood
Department of Public Works – Conservation Commission	<ul style="list-style-type: none"> • What resources are being impacted? • How are the performance standards related to all applicable resource areas being met? • What mitigation measures are being taken to minimize impact? • What erosion controls are being employed and where are they being placed? • Are stormwater standards being met? If so how and by what percentages? • Have alternatives been considered to avoid resource areas and/or minimize impacts? • Has the applicant reached out to the state’s Natural Heritage and Endangered Species Program to determine whether rare species habitats or migratory bird areas are located on the site?
Board of Health	<ul style="list-style-type: none"> • Review site plans for public safety • No presence of noise, vibration, glare, fumes, odors, gas, smoke, nuisance related to the project • Complete Streets and compliance healthy communities • Elimination of hazardous conditions • Review of private and semi-private public water • Review of septic systems, wetlands and stormwater systems
Community & Economic Development	<ul style="list-style-type: none"> • Compliance with Zoning By-law, Master Plan, and other Town plans • General review of (local and regional) impacts and how they can be minimized • Has the applicant considered implementation of bike/pedestrian amenities, energy efficient elements, and Best Management Practices?

